

**REACH Services (Gifted Education)**  
 Reaching Excellence through Academic & Creative Help  
**Honors Capstone Course Syllabus**

<b>Instructor Information</b>	Sally Miller, MEd. - REACH Instructor & Gifted Specialist Ironwood Ridge HS EMAIL: smiller1@amphi.com PHONE: 520-696-4186 (office) 520-591-9655 (text) Classroom: A254 Website: IRHS REACH Services (Gifted Education)
-------------------------------	---

**HONORS CAPSTONE COURSE OVERVIEW**

<b>Honors Capstone (grade 12)</b>	Honors Capstone is a college-prep course that carries a weighted grade. Our primary goal is to develop a passion project through inquiry, research, experience and publication.
-----------------------------------	---

**HONORS CAPSTONE COURSE STRUCTURE**

<b>Class Meetings</b>	Capstone meets 1-2 times monthly during a specified period. *Capstone students meet 1:1 with me as needed in a mentorship capacity. <b>Attendance is a PARTICIPATION GRADE.</b>  <b>MISSED CLASS MEETINGS:</b> <ul style="list-style-type: none"> <li>❖ Students are responsible for emailing/texting me <b>BEFORE</b> class if they are going to be absent.</li> <li>❖ Students may make-up a missed class meeting within one week for full credit.</li> <li>❖ Missed classes without prior notification and 1:1 make-up meeting will receive 50% credit.</li> </ul>
<b>Capstone Project</b>	Students are responsible for designing a Capstone Project during the course of the year in stages: Brainstorming & Connect, Research & Development, Launch & Learn and Wrap-up & Share. The Capstone Project may be related to career or personal interests, and there is great flexibility in terms of the 'format, structure and implementation' of the project.
<b>Capstone Project EXAMPLES</b>	A monthly podcast; a quarterly TedTalk-style production; research/learn/connect based on an industry or passion; acquiring a new skills set/apprenticeship; community service projects/fundraising/events; designing a new product/idea;  <i>The SKY is not a limit - if you can dream it, you can do it~</i>

**REACH Services (Gifted Education)**  
**Reaching Excellence through Academic & Creative Help**  
**Honors Capstone Course Syllabus**

<b>Deliverables Capstone Project</b>	Students are responsible for documenting 5 hours per week to account for 'seat time,' given the full credit value of the course. Weekly hours with respect to Capstone Project research and development are recorded in a journal and submitted weekly during semester 1 and bi-weekly during semester 2. *1 hour per week may come from the SEL activities.
<b>Deliverables Life Path &amp; Growth</b>	2-4 hours per month are delegated for Life Path & Personal Growth activities and will be assigned with specific due dates.

**AGENDA: Quarter 1**

<b>CAPSTONE FOCUS: Brainstorm &amp; Commit</b>	<ul style="list-style-type: none"> <li>• Onboarding course materials and forms</li> <li>• Capstone Journals - weekly</li> <li>• Capstone Project - consider options and commit</li> <li>• Life Paths 1.0 - Post-Secondary Research &amp; Comparison</li> <li>• Life Paths 2.0 - Post-Secondary Decisions &amp; Action Plan</li> <li>• IKIGAI 1.0, 2.0 - Talent, Purpose, Passion</li> <li>• Mid-Quarter Capstone Report</li> <li>• Capstone Report: Capstone Project Pitch</li> </ul>
--	---

**AGENDA: Quarter 2**

<b>CAPSTONE FOCUS: Research &amp; Development</b>	<ul style="list-style-type: none"> <li>• Capstone Journal - weekly</li> <li>• Capstone Research - References 1.0, 2.0, 3.0</li> <li>• "Resilience" article</li> <li>• IKIGAI 3.0, 4.0, 5.0</li> <li>• Life Paths 3.0 - "The Talk"</li> <li>• Life Paths 4.0 - BRAG SHEET for Letters of Recommendation</li> <li>• Resume Review</li> <li>• Mid-Quarter Capstone Report</li> <li>• Capstone Report: Q2 - Capstone Project Launch Plan</li> </ul>
---	---

**AGENDA: Quarter 3**

<b>CAPSTONE FOCUS: Launch &amp; Learn</b>  <b>Life Paths Focus: Learn from the PROS!</b>	<ul style="list-style-type: none"> <li>• Capstone Journal - bi-weekly 'Launch &amp; Learn' reports</li> <li>• Launch Capstone Project</li> <li>• SEL: Work-Life Balance</li> <li>• SEL: 10 Wands</li> <li>• VISION BOARD- 1.0, 2.0</li> <li>• QALMRI Method: unpack a peer-reviewed study</li> <li>• Capstone Report Q3: IQ Curiosity</li> </ul>
--	--

**REACH Services (Gifted Education)**  
**Reaching Excellence through Academic & Creative Help**  
**Honors Capstone Course Syllabus**

**AGENDA: Quarter 4**

<b>CAPSTONE FOCUS:</b> <b>Wrap-up &amp; Share</b>	<ul style="list-style-type: none"><li>• Capstone Journal - bi-weekly 'Launch &amp; Learn' reports</li><li>• Wrap-up Capstone Project</li><li>• Capstone Productivity Report</li></ul>
<b>Life Paths Focus:</b> <b>Interviewing -</b> <b>Marketing YOU!</b>	<ul style="list-style-type: none"><li>• SEL: miscellaneous</li><li>• Honors Symposium</li><li>• SHARE Capstone Project</li><li>• Capstone Evaluation</li></ul>

**ATTENDANCE AND ENGAGEMENT**

**ATTENDANCE:** Due to the advanced nature of this course, we meet more infrequently than traditional high school classes. Attendance is critical to student success in a class that reflect college expectations. It is the student's responsibility to engage consistently in our class meetings.

Attendance/engagement is a PARTICIPATION GRADE. In the event that an absence is **unavoidable:**

- Email me prior to or immediately after the absence.
- Seek out missed class information/assignments and complete them before the next class meeting.
- Long-term assignment DUE DATES are firm and should be met on time. In case of an emergency, the student should contact me to work out a reasonable resolution.
- Parents will be notified if the student's passing grade for the class is in jeopardy.

**ENGAGEMENT:** This course aims to develop adult skills and mindsets for the marketplace beyond high school. As such, I expect:

- students to represent the Amphitheater School District in a professional manner, especially when interacting with allies, mentors and interviewees;
- students to practice professionalism in appearance, attitude and conduct;
- students to contribute consistently and authentically to our classroom community
- students to demonstrate respect, dignity and integrity for themselves, each other, and their instructors/allies/mentors

**REACH Services (Gifted Education)**  
**Reaching Excellence through Academic & Creative Help**  
**Honors Capstone Course Syllabus**

**GRADES:** Grades are calculated on a 10% scale: 90% + = A, 89-80% = B, 79-70% = C, 69-60% = D, 59% and below = F. Final grades are based on points accumulated in the following weighted categories:

- |                               |         |
|-------------------------------|---------|
| ● Capstone Journals & Reports | --- 45% |
| ● Life Path Activities        | --- 30% |
| ● Personal Growth Activities  | --- 25% |

**\*Late assignments are subject to 10% point deduction per day late , starting ONE WEEK after the assigned due date.** Students can avoid point deductions by communicating with me **before** due dates and working out a reasonable resolution.

**\*\*Assignments not turned in will receive 50% credit per district policy.**

**PARENTS:** I value partnerships with parents and guardians. As students prepare to make plans and decisions about life beyond high school, their parents' support is invaluable. Please feel welcome to reach out to me any time you have insights, concerns or questions about your child's progress in class. The best way to contact me is through email @ [smiller1@amphi.com](mailto:smiller1@amphi.com), and I will respond within 24 hours.